



MARY E. D'ANDREA  
Clerk of Court

OFFICE OF THE CLERK  
UNITED STATES DISTRICT COURT  
for the  
MIDDLE DISTRICT OF PENNSYLVANIA  
William J. Nealon Federal Bldg. & U.S. Courthouse  
235 North Washington Avenue  
P.O. Box 1148  
Scranton, PA 18501-1148

(570) 207-5600 FAX (570) 207-5650  
e-mail address: [www.pamd.uscourts.gov](mailto:www.pamd.uscourts.gov)

Divisional Offices

Harrisburg: (717) 221-3920  
Williamsport: (570) 323-6380

January 11, 2001

RECEIVED  
SCRANTON

JAN 16 2001

PER   
DEPUTY CLERK

Mr. Nathan Charles Griggs  
#35560  
Dauphin County Prison  
501 Mall Road  
Harrisburg, PA 17111

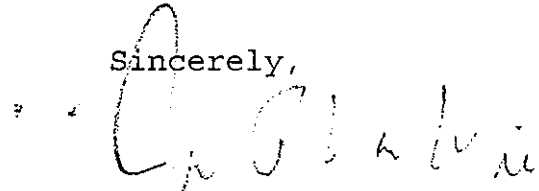
Re: Griggs v. Fisher, et al., Civil No. 1:CV-00-2219  
(Judge Caldwell)

Dear Mr. Griggs:

I am writing in response to your letter dated January 3, 2001 to the Clerk of Court regarding the case referenced above. Court personnel may not render legal advice to a litigant, nor may they issue any legal relief that is not requested in a motion appropriately filed with the Clerk of Court and served on counsel for any opposing parties.

Please submit any future requests for relief in the form of a formal motion, not in informal correspondence either to the Clerk of Court or to the Judge presiding in your case.

Sincerely,

  
James P. Van Wie, Esquire  
Pro Se Law Clerk

JPVW:laf